**Rotary Australia World Community Service Ltd.**

**Time Sheet for Volunteers**

To be filled out by Team Leader and attached to Team Report:

**Project**…………………………………………………………...

**Project No**……………………………………………………….

**Location**…………………………………………………………

**Country**………………………………………………………….

**Period of Involvement** / / to / /

Please estimate to the nearest whole hour

**Volunteer Name**

**Occupation** (in home country)

**Project Task**

eg: leader, labourer, technical or professional duty

**Total** **Hours** **Comments Hours** **Spent**

**Worked Training Locals**

**Total Hours**

Team Leaders Signature:……………………………………

 Team Member(Witness):……………………………………